



Club Constitution and Rules

Revised November 2017

1. **DESIGNATION**
The Club shall be called "WAVERLEY LAWN TENNIS, SQUASH AND SPORTS CLUB" and shall have for its objects the promotion of the games of lawn tennis and squash and all other things incidental thereto.
2. **TRUSTEES**
The title of the Club Grounds shall be held in the names of the Trustees who shall henceforth be the President, Vice President, Honorary Secretary and Honorary Treasurer for the time being. The Trustees shall be relieved of all the liabilities for the Club's debts other than those falling upon them as members of the Club.
3. **MEMBERSHIP**
 - (i) The Membership shall consist of Honorary Life Members, Ordinary Members, Intermediate Members, Temporary Members, Junior Members, Non-Playing Members and all such other categories of Member that are created from time to time and shall not be less than 30 in total.
 - (ii) Honorary Life Members: It shall be competent for two thirds of the Members at a General Meeting, on the recommendation of the Committee and in recognition of renown as a tennis or squash player, or of services rendered to the Club, or in the promotion of the game of tennis or squash, to confer upon any lady or gentleman the distinction of Honorary Life Membership.
 - (iii) Ordinary Members: No person under the age of 18 years shall be entitled to Ordinary Membership save by invitation of the Committee. Life Members admitted under the Waverley Lawn Tennis Club Membership Scheme shall be entitled to the full rights of Ordinary Membership. Ordinary Members living more than 40 miles from Edinburgh G.P.O. and having no address or employment within that radius may be admitted as Country Members and shall pay a reduced subscription. Mid-week Members shall not be entitled to use the playing facilities after 4pm on Monday to Friday or at all at week-ends and shall pay a reduced subscription.
 - (iv) Intermediate Members: Intermediate Members shall have the same privileges as Ordinary Members, subject to such conditions as the Committee may determine, but at the preceding 1st January shall be under 25 years of age and not less than 18 years of age except at the discretion of the Committee. Such Members may pay a reduced subscription.
 - (v) Temporary Members: Ladies and gentlemen temporarily resident, or temporarily employed, in the district or taking part in any tournament, competition or training course held at the Club may be admitted to Temporary Membership subject to such conditions as the Committee may determine.
 - (vi) Junior Members: Junior Members shall not have attained their eighteenth birthday at the preceding 1st January.
 - (vii) Non Playing Members: Adjacent proprietors, members of families of members, former members and any person on the waiting list for Ordinary membership may be admitted to Non-Playing Membership subject to such conditions as the Committee may determine.

4. **ADMISSION TO MEMBERSHIP**
The election of Members shall be vested in the Committee and shall be at their sole discretion. Applicants for admission to membership shall apply in writing on a form provided by the Club, and each application shall be supported by two Members. Membership is open to all and no application for admission will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation, sex or religious, political or other opinion.
5. **RESIGNATIONS**
All resignations must be intimated in writing to the Membership Secretary. Any person who resigns after 31st March, shall, unless the Committee decide otherwise, be liable to pay the full subscription for the ensuing year.
6. **EXPULSION**
If any Member allows his subscription to fall three months in arrears or wilfully acts in a manner contrary to the provisions of these Rules or to any decision of the Committee of which due notice has been given either directly or by exhibition on the notice-board of the Club and persists in so doing after being warned by an Office-bearer or Member of the Committee, or if any Member shall be guilty of conduct prejudicial to the interests of the Club (of which the Committee shall be the sole judge) such Member may be expelled from membership by resolution of the Committee, subject to a right of appeal to an Extraordinary General Meeting of the Club to be convened by the Hon. Secretary in accordance with Rule 11(iii). Any such appeal shall be lodged in writing with the Hon. Secretary within seven days from the date on which the decision of the Club is intimated to the person concerned.
7. **OFFICE-BEARERS**
 - (i) The Club in General Meeting may appoint a Patron or Patrons and an Honorary President or Honorary Presidents, who need not be Members of the Club.
 - (ii) The Club in General Meeting shall appoint a President, Hon. Secretary, Hon. Treasurer and Membership Secretary who shall be Members and shall hold office for one year but shall be eligible for re-election. The Committee shall have power to fill ad interim any vacancy in these offices.
8. **COMMITTEE**
 - (i) The affairs of the Club shall be managed (i) by a Committee which shall consist of the President, Hon. Secretary, Hon. Treasurer and Membership Secretary and which may have a Vice President and up to five Members, who shall be elected at the Annual General Meeting and shall hold office until the following Annual General Meeting. Nominations for Office Bearers and Committee members, signed by the proposer and seconder, should be submitted in writing to the Honorary Secretary at least seven days prior to the Annual General Meeting. Four Members of the Committee shall form a quorum. The Committee shall meet at least four times per year.
 - (ii) The Committee shall have the power to fill ad interim any casual vacancy among the five elected Members and to co-opt any additional Members.
 - (iii) Subject to these Rules, the Committee shall have power to make Byelaws for the general conduct of the Club and to do all things necessary in their opinion in the interests of the Club.
9. **TEAM SELECTION**
Team Captains and Selection Committees will be elected by interested members. In the event of any dispute the Committee will have the absolute power to resolve the position as it sees fit.
10. **BAR COMMITTEE AND RULES**
The bar shall be run by a Bar Committee to be appointed by the General Committee. No person under 18 years of age shall be sold or supplied with excisable liquor, nor shall he be allowed to consume liquor in the bar.
No member of the General Committee or Bar Committee or servant of the Club shall have any personal interest in the sale of excisable liquor therein or in the profits arising from such sale. The bar will only be open for the sale of excisable liquor within the periods permitted by the Licensing (Scotland) Act 2005 and any amendment thereto.
No visitor shall be supplied with excisable liquor in the Club premises unless on the invitation and

in the company of a Member and the Member shall upon the admission of such visitor to the Club premises or immediately upon his being supplied with such liquor, enter his own name and the name and address of the visitor in a book kept for the purpose which shall show the date of each visit.

No excisable liquor shall be sold or supplied in the Club premises for consumption off the premises except to a Member of the Club in person for consumption by him or to a person holding an excise licence for the sale of such liquor.

11. GENERAL MEETINGS

(i) The Annual General Meeting of the Club shall be held in October or November of each year on a date to be fixed by the Committee. Fourteen days' notice of the Meeting shall be given in writing by the Hon. Secretary.

(ii) The Hon. Secretary shall convene a Special General Meeting on receiving a requisition stating the purpose thereof signed by 20 Ordinary Members of the Club. The Meeting shall be held within one month of receipt of the requisition. Fourteen days' notice of the Meeting shall be given and the notice shall include a copy of the requisition. No business other than that referred to in the requisition shall be transacted at a Special General Meeting.

(iii) Notwithstanding anything in this Rule an Extraordinary General Meeting may be convened by the Committee at any time. Seven days' notice in writing of the said Meeting shall be given. No business shall be transacted at an Extraordinary General Meeting other than that detailed in the notice calling the Meeting.

(iv) At an Annual or Extraordinary General Meeting 15 shall form a quorum. At a Special General Meeting 30 shall form a quorum.

(v) Any notice in terms of the Constitution and Rules may be competently served in writing or electronically if sent to the last known postal or email address of the Member.

12. SUBSCRIPTIONS

(i) Entry fees and subscriptions for each class of Member for each subscription year shall be determined by the Annual General Meeting for the ensuing subscription year.

(ii) Members' subscriptions shall become due on 31st March or by instalments as the Committee shall permit. The name of any Member whose subscription has not been paid by 31st March or by the permitted instalment dates, shall be posted in the Clubhouse and such Member shall be debarred from the use of the Club's property until the subscription has been paid and shall be liable to pay such late fees as may be determined.

13. ACCOUNTS

(i) The Financial Year shall be from 1st April to 31st March.

(ii) At each General Meeting the Hon. Treasurer shall submit a statement of accounts for the immediately preceding financial year, such accounts having been examined by an Examiner appointed at the preceding Annual General Meeting. Such Examiner may be a Member of the Club.

14. SURPLUS INCOME

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

15. CHAIRMAN

The President, whom failing the Vice-President, shall preside at all General Meetings and Meetings of the Committee. If neither is present the Meeting shall chose one of the Members of the Committee to be Chairman of the Meeting.

16. BORROWING POWERS

The Committee shall have power to borrow any moneys required for the purposes of the Club (with or without security) on such terms and conditions as the Committee may determine and to charge any property heritable or moveable belonging to the Club with repayment of moneys so borrowed and to grant on behalf of the Club all deeds and documents that may be necessary in respect of such borrowings.

17. **LIABILITY**
No Member of the Club shall be under any liability whatever, beyond his annual subscription, or become liable for, or responsible for, any expense on behalf of the Club.
18. **AMENDMENT OF CONSTITUTION AND RULES**
Save as otherwise provided in these Rules, the Constitution and Rules may be amended only at a General Meeting of the Club and then only by the will of three-fourths of the Members present at the Meeting.
19. **DISSOLUTION**
The Club may be dissolved only by the will of three-fourths of the Ordinary Members present at a General Meeting of the Club called to consider the matters in accordance with Rule 11(ii) so far as applicable. If, upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be given or transferred to some other organisation or organisations having objects similar to the objects of the Club, such organisation or organisations to be determined by the Members of the Club by Resolution passed at a General Meeting at or before the time of the dissolution, and in so far as effect cannot be given to such provision then to some charitable object.
20. **DAMAGE TO PROPERTY**
Should any property of the Club be damaged by any Member or Members, and should such damage occur through fault or negligence, the expense of repairs and the value of such damage shall be borne by such Member or Members.
21. **LEGAL PROCEEDINGS**
The Club shall have full power and authority, in all questions between it and any of its Members or any third party, to sue and be sued in the name of the President, Hon. Secretary and Hon. Treasurer thereof for the time being, and no Member of the Club, or any other party, shall in any action or suit raised against or by the Club, be entitled to object to or impugn such instance; and every person who shall hereafter become a Member of the Club shall be held to have agreed to this Rule, and to have waived any objection competent to him thereanent, or to the sufficiency of such instance.